

Portable Toilet Requirements

Depending on the size of your event, its duration, location and whether food and/or beverages are served, you may be required to provide portable toilets at the rate of one for every 250–300 expected attendees. Please note that at least 10% of the toilets must be handicapped-accessible. Some events may be required to service their toilets during the day, depending on the volume of people and the duration of the event.

Please keep in mind that permanent bathrooms on site are not factored in when determining the number of restrooms needed. Permanent restrooms are intended for the normal activity of the park and hours of operation and are not intended to accommodate public events.

A copy of a contract from the portable toilet vendor, including delivery and pick up times that fall within the permit period, must be provided one week prior to your event as proof of compliance.

All portable toilets left in an event area overnight are required to be locked outside of event times. The Permittee will be responsible for any damage to the area resulting from toilets being left on property overnight.

Portable Toilets placed in a City managed parking lot:

Prior approval is required to place a portable toilets in a City managed lot. Fees will be assessed for each parking space used. An additional refundable security deposit will also be required if approved.

Portable Toilets placed in the Public Right of Way

Prior approval is required to place a portable toilets on a City street, sidewalk, pathway, etc. A Parking Restriction Waiver Permit may be required from the City Public Works Department at an additional cost. An additional refundable security deposit will also be required if approved.